

## **2007-2008 ENGINEERING FACULTY COUNCIL (EFC) FINAL REPORT**

**Prepared by Sharif Rahman**

May 2, 2008

EFC Membership: S. Rahman (chair), A. Guymon (secretary), M. Raghavan, S. Reddy, and R. Valentine.

The EFC met a total of 24 times during the academic year 2007-2008. The major activities of the EFC, listed not in a particular order, are as follows.

1. Supervised the election of an EFC member to replace Professor K. Hornbuckle, who resigned from EFC in Summer 2007.
2. Drafted charges for and appointed new members to fill openings on the four standing EFC committees: Curriculum, Information Technology, Promotion & Tenure, and Teaching committees.
3. Updated the EFC website.
4. Approved the College of Engineering (CoE) voting faculty list for the academic year (AY) 2007-08.
5. In consultation with Dean Butler, reviewed and discussed the Higher Learning Commission self-study report in response to a request from Professor M. Trachsel, a member of the steering committee for the University's reaccreditation review. A memorandum containing recommendations from the EFC and Dean's office was submitted to Professor Trachsel.
6. Consulted with Dean Butler on the establishment and composition of Leadership, Ethics, and Professionalism (LEaP) task force (formerly known as Professionalism, Ethics, and Leadership in Engineering Education Initiative).
7. Arranged for an additional CoE faculty meeting in October 2007.
8. Discussed with Dean Butler the report to the CoE advisory board and issues related to the CoE budget, hiring, and the CoE review.
9. Conducted the Faculty Perception Of Administrators review for Professor K. Abdel-Malek.
10. Discussed with Dean Scranton teaching of non-engineering courses at CoE.
11. Consulted with Dean Butler the composition of the Dean's Advisory Promotion and Tenure Committee.

12. Discussed the proposal to establish a research track faculty at CoE. A memorandum providing an update was e-mailed to all faculty.
13. Discussed with Deans Butler and Carmichael the role of EFC on graduate programs and education.
14. Reviewed and approved interim and final reports from all four standing committees.
15. Prepared procedures for reappointment review of Department Executive Officers or Directors at CoE. An EFC motion proposed on this topic is expected to be voted on during the CoE faculty meeting on May 12, 2008.
16. Discussed voting schedule of departmental consulting group, which resulted in a new charge assigned to the Promotion & Tenure Committee.
17. Discussed promotion of adjunct faculty at CoE, which resulted in a new charge assigned to the Promotion & Tenure Committee.
18. Provided EFC's input to the faculty salary initiative policy presented by Dean Butler.
19. Discussed with Dean Butler the current state of faculty-staff interaction and possible means to improve the interaction.
20. Reviewed three motions proposed by the Promotion & Tenure Committee. These motions are expected to be voted on during the CoE faculty meeting on May 12, 2008.
21. Discussed with Professor J. Lee the objectives and proposed activities of the LEaP initiative.
22. Discussed the issue of salary raise based on teaching performance, a topic suggested by the EFC from AY 2006-07.
23. Posted important meeting announcements on the flat panel displays in the Seamans Center.
24. Supervised the election of one new EFC member and the Faculty Secretary for the AY 2008-09.
25. Created agenda for all CoE faculty meetings.